

ALMA MATER

High above town we stand,
 Best school in all the land;
 We work with heart and hand
 For the school we love –
 To keep her beauty bright,
 And her standards high –
 We will pledge our hearts forever
 To Abingdon High!

When from her halls we go
 Out in the world, we'll show
 Her influence still will glow
 On us evermore –
 Our aim, like hers, will be
 'Reach up to the sky!'
 So we'll pledge our hearts forever
 To Abingdon High!

-- Mrs. C. L. Ramsey

A. H. S. FIGHT SONG

Let's win this game,
 Go onward, Falcons, go –
 Never to yield – a victory to a foe.
 On to the goal,
 A gain on every play –
 Let's fight, fight, win this game
 The same ole' way.



ABINGDON HIGH SCHOOL

Accredited AdvancED/Southern Association of Colleges and Schools
 & the Commonwealth of Virginia.

**Southwest District – Conference 32 – Region 3A West –
 Group AAA of VHSL**

Established: 1959

Colors: Navy Blue & White

Yearbook: *Beacon*

Newspaper: *Talon*

Predecessor: William King High School

Mascot: Falcon

Literary Magazine: *Wings*

Motto: Sapere Aude (Latin – Dare to be wise)

ABINGDON HIGH SCHOOL BELL SCHEDULE

REGULAR BELL SCHEDULE				SNOW SCHEDULE			
Period	Warning	Starts	Ends	Period	Warning	Starts	Ends
1 st	8:03 AM	8:10 AM	8:57 AM	1 st	10:02 AM	10:10 AM	10:42 AM
BLOCK 2		9:02 AM	10:34 AM	BLOCK 2		10:47 AM	11:49 AM
BLOCK 3		10:39 AM	12:36 pm	BLOCK 3		11:54 AM	1:25 PM
Lunch 1 CLASS		10:39 AM 11:05 AM	11:02 AM 12:36 AM	Lunch 1 CLASS		11:54 AM 12:20 PM	12:17 PM 1:25 PM
CLASS Lunch 2 CLASS		10:39 AM 11:24 AM 11:51 AM	11:20 AM 11:47 AM 12:36 PM	CLASS Lunch 2 CLASS		11:54 AM 12:19 PM 12:45 PM	12:19 PM 12:42 PM 1:25 PM
CLASS Lunch 3		10:39 AM 12:13 PM	12:10 PM 12:36 PM	CLASS Lunch 3		11:54 AM 1:02 PM	12:59 PM 1:25 PM
BLOCK 4		12:41 PM	2:13 PM	BLOCK 4		1:30 PM	2:32 PM
5 th		2:18 PM	3:07 PM	5 th		2:37 PM	3:07 PM

A MODIFIED BELL SCHEDULE WILL BE USED FOR CLUB DAY.

AHS ATHLETICS

VHSL RULES:

In order for athletes and cheerleaders to be eligible to represent the school in any VHSL interscholastic athletic contest, they must – “be a regular bona-fide student in good standing of the school “ he or she represents.

- For the first semester be currently enrolled in not fewer than 5 subjects offered for credit and have passed five subjects, or their equivalent, the immediately preceding semester.
- For the second semester be currently enrolled in not fewer than 5 subjects, or their equivalent, offered for credit and have passed 5 subjects, or their equivalent, the immediately preceding semester.
- Not have reached their nineteenth birthday on or before the first day of August of the current school year.
- Have been in residence at their present high school, or at a junior high school from which our high school received its students, during the entire semester immediately preceding the one on which athlete desires to participate.
- Have submitted to the principal before practicing, tying out, or become a member of any school athletic team an Athletic Participation/Parental Examination Form, completely filled in and properly signed. (Exception – forensics, debate, yearbook, creative writing, theatre participants who do not need a physical.)
- Not, while a member of a school's team in any sport, become a member of any other organized team or participate in a non-VHSL sanctioned meet or tournament in the same sport during the school's sports season. (Does not apply to cheerleaders.)

ELIGIBILITY (School Board Policy – IGDJA):

To be eligible to participate in interscholastic athletics, a student must meet the following regulations of the Virginia High School League:

1. Sign a VHSL statement of eligibility; 2. Submit a VHSL parental consent form signed by the parent or guardian; 3. Be covered with school accident insurance, football insurance, or insurance satisfactory to the parents or guardian as required by VHSL regulations; 4. Submit a VHSL certificate signed by a physician stating that the student is physically able to compete in the sport; and 5. Be academically eligible. A student must be in school for one-half (1/2) day or more on the day of the game or practice in order to participate, and a student must attend at least one-half (1/2) of the school day on Friday to participate in a competition or a practice on Saturday. Participation after a partial day of absence will be at the discretion of the principal or the designee. The only exceptions are death in the family, appearance in court, or such other legitimate circumstances as the principal or designee may approve.

INTERSCHOLASTIC COMPETITION

The following programs are offered at Abingdon High School.

GIRLS

Volleyball
Cheerleading
Cross Country

Basketball
Cheerleading
Indoor Track

Soccer
Softball
Tennis
Track

FALL

Theatre Festival

WINTER

Swimming
Creating Writing & Forensics

SPRING

Debate

BOYS

Golf
Football
Cross Country

Basketball
Wrestling
Indoor Track

Baseball
Soccer
Tennis
Track

SPORTSMANSHIP ETHICS & INTEGRITY

Participants and responsible adults involved in school-board approved extracurricular activities are expected to demonstrate the same level of responsibility and behavior at practice and competitions as is expected in the classroom. The school board further encourages the development and promotion of sportsmanship, ethics, and integrity in all phases of the educational process and in all segments of the community, to include administrators, participants, adult supervisors, parents, fans, spirit groups, and support/booster groups.

FOR A COMPLETE SCHEDULE LISTING OF ALL SPORTS, YOU CAN FIND THESE AT:

 www.southwestdistrictva.org

NOTE: Please remember that schedules may be affected by inclement weather or other unforeseen circumstances.

ATTENDANCE PROCEDURES – CALL 276-739-3202 FOR ABSENCES/DISMISSALS

IMPORTANT – The parent or guardian of a student who is absent should call the Attendance Office at 276-739-3202 to report the student's absence on the day of the absence. **Students are expected to be in school every school day for the entire instructional day unless he/she is ill, has a true family emergency, or has an extenuating circumstance which warrants the school principal's approval of the absence.** Valid parent, guardian, or designee notes of explanation for the student's absence will be necessary for absences not verified by a medical doctor's statement. Student success is a direct correlation between good attendance and good grades. There is a popular misconception that students are allowed to miss a "certain number" of days.

MAKE-UP WORK POLICY – "A student is expected to make up all work missed regardless of the reason for the absence . . . At no time is a student to miss additional class time to make up work" [School Board Policy (R)-JE]. The student is responsible to find out from the teacher what work they have missed when they return to school from his/her absence. Students have three (3) days to make up work if they have been absent three (3) times or fewer days. Failure to complete make-up work will result in a lowering of student's grade. Students have an additional day to make up their work for each additional day absent. Any work not completed by the end of the grading period, teachers are to assign an "F" on grade card (not an "I" for incomplete). These "F" grades, due to an incomplete, may be changed once the work has been made up to teacher's satisfaction.

FOLLOW-UP OF ABSENCES: **1.** Teachers will record daily absences of students. All written explanations of absence will be retained until the end of the academic year. Telephone explanations from parent, guardian, or designee will be recorded by the attendance office and given to the designated person for filing. The following reasons are to be considered excused absences: **Illness** – an illness or incapacitating condition of the student or immediate family member which required the temporary help of the student. **Death in the Family** – Immediate family includes parents, step-parents, guardian, grandparent, brother, sister, aunt, uncle, husband, wife, child, or other relative living in the same household. **Recognized Religious Holidays or Events** – The parent, guardian, or designee must apply in writing to the school principal ten (10) calendar days in advance of the event in order for the student to be excused. **Required Court Appearance** – A written verification from the proper court authorities must be presented. **Approved School-Related Activities** **2.** The parent, guardian, or designee is expected to notify the school on the day when their child is absent. If the contact is not made, an attempt from the school must be made to contact the parent, guardian, or designee. **3.** After three (3) unexcused absences, the principal or designee will meet with the student and send a letter to the parent, guardian, or designee reminding them of the importance of good attendance. **4.** After six (6) unexcused absences, the principal or designee will have a meeting with the School-Based Attendance Committee, student, parent, guardian, or designee to develop a written plan and take action. A record of the meeting will be maintained. Should the parent, guardian, or designee refuse to attend or be uncooperative, the principal is directed to refer the case to the 28th District Court Service for action. **5.** After seven (7) unexcused absences, the case will be referred to the 28th District Court Service for action.

EARLY DISMISSALS – An early dismissal from school is defined as the need for a student to leave school before the end of the instructional day. In order to be dismissed from school, the student must be checked out through the Attendance Office by a parent or Attendance Office personnel must speak with a parent or guardian on the phone. This dismissal is counted as an absence from class. Emergency sign-outs will be handled on an individual basis. **Student dismissals must be confirmed by telephone. Early dismissals are limited to five (5) per semester.** Beyond five (5) any others must follow School Board criteria of medical, death in family, religious, court, school-related activity, or extenuating circumstances (pre-approved by the administration). Excessive early dismissals may result in school discipline, including loss of driving privileges.

TARDIES – A student who is tardy to class must present teacher with a note or explanation. Classroom tardies are monitored and reported by classroom teachers with the exception of 1st period. On the 3rd unexcused tardy disciplinary action will be assigned. **Tardies to school:** A student who is tardy to school is expected to sign in at the attendance office upon arrival to school. On the 4th unexcused tardy to school, disciplinary action will be assigned. Failure to serve detention will result in additional disciplinary action. Students who suffer declining academic achievement due to tardiness to class may have the following penalties imposed: Assigned AHS tutoring and/or – Detention, PASS (Positive Alternative for Suspending Students), or out-of-school suspension and/or loss of privilege to drive to school and/or – Denied participation in all phases of the student activity program and/or – Referral to Area Discipline and Attendance Committee. **NOTE: Afternoon detention is a short-term solution to a behavior/attendance problem. Suspension from school may result when detention is not effective in solving the problem. Consequences on 3rd tardy and beyond: 3rd Tardy – 1 day of detention, teacher-assigned; 4th Tardy and above – administration-assigned.**

LEAVING SCHOOL WITHOUT PROPER AUTHORIZATION – If a student leaves school without the proper authorization from the principal or his/her designee, he or she will receive disciplinary action. Students must sign out or be signed out in the attendance office.

MOTOR VEHICLES AND ARRIVAL AT SCHOOL – Students who drive shall park their vehicles upon arrival at school, enter the building immediately, and **not return to vehicle until departing school for the day.** Parking permits are available for students in order to park vehicles on school premises. Students are to park in either the East, West, or Lower parking lots. Failure to purchase a permit or **parking in an unauthorized space may result in suspension of driving privileges.** Students have free time to go to lockers, study, or socialize upon their arrival before first period class begins. This free time is restricted to the main building, and students are not to be in parking lots, practice fields, or any unsupervised area of the school facility. Students who arrive after 8:10 a.m. must sign in on the tardy sheet in the Attendance Office and take his/her note to the teacher. Students with excessive absenteeism/tardies will be issued a provisional permit for parking. Illegal parking may result in disciplinary action.

PARTICIPATION IN SCHOOL ACTIVITIES – An athlete is expected to attend school during the day as per school board policy to participate in a scheduled contest or practice for that day. The only exception is death in the family, appearance in court, or such legitimate circumstances as the principal may approve. Also, athletes are expected to complete classroom assignments for the following day after an activity and to be in attendance in school unless there is an emergency which will be reviewed on an individual basis. A student is expected to be in school the day of an activity in order to participate in or attend dances, musicals, club/class meetings, or other social activities. If schools are closed due to weather conditions, teacher workdays, or holidays, a coach may have practice or games with the approval of the principal. No athlete will be punished for non-attendance if he/she or the parents feel that weather conditions are unsafe.

STUDENT ACTIVITIES & ORGANIZATIONS

STUDENT COUNCIL ASSOCIATION (SCA) – The Student Council Association of Abingdon High School serves as a student government association with each student as a member. The SCA promotes and sponsors student activities and serves to promote better understanding and cooperation among the faculty, staff, and students.

NATIONAL HONOR SOCIETY (NHS) – Membership in the National Honor Society is based on scholarship, leadership, service, and character.

1. To be eligible for consideration, a student must: A – Be a junior or a senior; B – Have a minimum cumulative GPA of 3.50 (as determined by Washington County Public Schools); and C – Show exemplary characteristics of leadership, service, and character.
2. To be selected, eligible students MUST pick up and return an informational sheet from the NHS sponsor(s). P A announcements and/or notification through English classes will take place in the early September regarding the availability of these informational sheets. The informational sheets provide eligible students the opportunity to list scholarship, leadership, and service activities, as well as provide a short essay as to why it is important to them to become a member of the NHS.
3. Faculty members will be invited to comment on candidates.
4. The NHS Faculty Council (appointed by the principal) will choose the students to be inducted into the National Honor Society.
5. Failure to maintain the four criteria of scholarship (GPA), leadership (participation in clubs), service (NHS will conduct service activities throughout the year), and character (discipline within AHS) may prevent membership or warrant dismissal.
6. School discipline problems may prevent membership or warrant dismissal.
7. The NHS Faculty Council will make all decisions regarding membership.
8. Inductions will take place in the fall. Invitations will be mailed home.
9. The principal makes final decisions regarding NHS at Abingdon High School

SCHOOL NEWSPAPER – The school newspaper, the *Talon*, is published at least five times a year, usually in October, December, February, April, and May. The staff is composed of students in the newspaper class. The paper has won First Place or Trophy Class rankings in VHSL judging for more than 15 years. Advertisers are encouraged to contact the *Talon* at 276-739-3233.

YEARBOOK – The school yearbook, the *Beacon*, is published annually and serves to preserve the year's events. The book is designed and created by students enrolled in the yearbook class. The publication is judged each year in VHSL competition.

LITERARY MAGAZINE – *Wings*, the AHS literary magazine, is published in the spring. Students are encouraged to submit poetry, pros, photography, and art to its editorial board. *Wings* has won First Place or Trophy Class rankings in VHSL competition.

FORENSICS & THEATRE (ONE-ACT) – Abingdon High School's forensics program is a member of the National Forensics League. Forensics competes on a national level throughout the United States as well as in VHSL competition. This program offers strong one-act competition. AHS is the home for former State Champions in one-act.

CREATIVE WRITING – A creative writing folder containing student literary work is submitted each year to Virginia High School League competition. This features essays, poems, and short stories composed by students. It frequently places among the top five in the state.

NOTE: Points earned in all VHSL competition areas count toward the Wachovia Cup competition in Group AA academics.

CLUBS AND ORGANIZATIONS – “Club Day” is scheduled for one Wednesday every six weeks (approximately). There is a sign-up day held in the fall whereby students may sign up for a particular club. There are two types of clubs: service and academic. A student may be a member of an academic club and a service or special interest club. In addition, a student may belong to the SCA, the NHS, and the NAHS. No student may hold more than one major office in clubs or classes. Any candidate for a club, class, or SCA office must maintain a GPA of 3.0 or greater. Candidates can have no more than three (3) disciplinary referrals per school year and NO out-of-school suspensions. Any elected officer (including current officers) who fails to maintain these guidelines will be removed from office. A brief description of each club available may be found on the school's web site. Clubs, organizations, or individuals wishing to post items, notices, or signs must obtain permission from the principal, assistant principal, or their designee. Clubs at AHS are as follows:

ACADEMIC CLUBS –

Art Portfolio Club	Creative Writing	DECA	Drama Club
FBLA	FFA	French Club	Pre-Med Club
Spanish Club	TSA (Technology Student Association)		

SERVICE/INTEREST CLUBS –

Blue Crew	Chess Club	Civinettes
Contemporary Band	Democratic Club	4-H
Interact Club	Key Club	Pre-Med Club
Republican Club	Youth Alive	

OTHER CLUBS –

National Art Honor Society; R. E. A. D. Club

AT² - The mission of Appalachian Teen Trekkers (AT²) is to develop high school aged students of Abingdon into future leaders and community members through experiential education and service learning. AT² works closely with the school system to provide experiences that enhance the curriculum while improving students' health, their sense of self, and their connection to the land and people of Southwest Virginia. Trips and activities include hiking, backpacking, caving, rock climbing, bicycling, unicycling, trail building, gardening, and on and on. AT² membership is NOT exclusive - members can be part of AT² and any other club.

STUDENT CONDUCT AND RULES

INTRODUCTION

The Washington County Public School System exists for the purpose of implementing the objectives of the Commonwealth and the citizens of Washington County relative to the education of the young people of the county. The professional school personnel have made every effort to assure that every pupil who has a genuine interest in educating himself/herself can be accommodated in one of the several meaningful sequential programs of study. As in any community of common purpose, there must be a minimal set of rules and regulations which the members agree to follow for the sake of their individual and collective welfare. The following attempts to outline the major responsibilities and limitations necessary to provide for reasonable safe, comfortable, and efficient group setting. Every effort has been made to protect the civil rights of each individual while preserving the right to learn for every teacher and student.

STUDENT CONDUCT – SCHOOL BOARD POLICY – JFC

The standards of student conduct are designed to define the basic rules and major expectations of students in the public schools of Washington County. It is the responsibility of the Washington County School Board to adopt policy and regulations and the administration to issue regulations establishing rules of conduct for student behavior in order to protect the health, safety and welfare of its students. The local school principal has the responsibility and authority to exercise reasonable judgment in enforcing this Code of Conduct. Principals are responsible for ensuring that all students, staff members, and parents are provided the opportunity to become familiar with this policy. The superintendent shall issue Standards of Student Conduct and a list of possible corrective actions for violation of the Standards of Conduct. The Standards of Student Conduct and a notice of the requirements of §22.1-279.3 of the Code of Virginia, 1950, as amended, shall be sent to all parents within one calendar month of the opening of schools simultaneously with any other materials customarily distributed at that time. A statement for the parent's signature acknowledging the receipt of the Standards of Student Conduct shall be sent. The statement shall also acknowledge the receipt of state law concerning parental assistance in maintaining discipline and order. Parents shall be notified that by signing the statement of receipt, parents are not deemed to waive, but expressly reserve, their rights protected by the constitution or laws of the United States or Virginia. Each school shall maintain records of the signed statements. The school principal may request the student's parent or parents, if both have legal and physical custody, to meet with the principal, or designee, to review the school board's Standards of Student Conduct and the parent's or parents' responsibility to participate with the school in disciplining the student and maintaining order, and to discuss improvement of the child's behavior and educational progress. The administrator of the building should exercise reasonable judgment and consider the circumstances in determining the disciplinary action to be administered. Each student has the right to expect an educational environment in which he or she can strive to achieve his or her intellectual potential. The student is expected to attend school regularly, be diligent in his/her studies and conduct himself/herself in such a way that the rights and privileges of others are not violated. The student is expected to accept and demonstrate the obligation of good citizenship to help prevent problems from happening and help solve problems if they occur.

All parents are expected to assume responsibility for the student's behavior and assist the school in enforcing the Standards of Student Conduct. Parents are also expected to maintain regular communication with school authorities, monitor and require daily attendance, and bring to the attention of the school authorities any problem that affects the student or other children in the school. It is the parents' responsibility to notify the school of any unusual behavior pattern or medical problem that might lead to serious difficulties. The school principal shall notify the parents of any student who violates a school board policy when such violation could result in the student's suspension, whether or not the school administration has imposed such disciplinary action. The notice shall state (1) the date and particulars of the violation; (2) the obligation of the parent to take action to assist the school in improving the student's behavior; and (3) that, if the student is suspended, the parent may be required to accompany the student to meet with school officials. The principal, or designee, shall notify the parent of any student involved in an incident required to be reported to the superintendent and Virginia Board of Education. No suspended student shall be admitted to the regular school program until such student and his/her parent have met with school officials to discuss improvement of the student's behavior, unless the school principal, or designee, determines that readmission, without parent conference, is appropriate for the student. If the parent fails to comply with this requirement, the school board may ask the Juvenile and Domestic Relations Court to proceed against the parent in accordance with the requirements of the Code of Virginia, §22.1-279.3G.

Students are subject to corrective action for any misconduct that occurs: in school or on school property; on a school vehicle; while participating in or attending any school-sponsored activity or trip; on the way to and from school; off school property, when the acts lead to: (1) an adjudication of delinquency or a conviction for an offense listed in §16.1-305.1 of the Code of Virginia, 1950, as amended (unlawful purchase, possession or use of a weapon, homicide, felonious assault and bodily wounding, criminal sexual assault, manufacture, sale, gift, distribution or possession of Schedule I or II controlled substances or marijuana, arson and related crimes, and burglary and related offenses) or (2) a charge that would be a felony if committed by an adult.

Unlawful acts, which will lead to police notification and may lead to suspension from classes, exclusion from activities, or expulsion include but are not limited to: possession or use of alcohol, illegal drugs, or drug paraphernalia; selling drugs; assault/battery; sexual assault; hazing; profane or obscene language or conduct; arson; intentional injury (bullying, fighting); theft; bomb threats, including false threats, against school personnel or school property; use or possession of explosives (see Policy JFCG); possession of weapons or firearms (see Policy JFCG); extortion, blackmail, or coercion; driving without a license on school property; homicide; burglary; sex offenses (indecent exposure, obscene phone calls, sodomy and child molestation); malicious mischief; shooting; any illegal conduct involving firebombs, explosive or incendiary devices or materials, hoax explosive devices or chemical bombs; stabbing, cutting or wounding; unlawful interference with school authorities including threats; unlawful intimidation of school authorities; other unlawful acts including being an accessory to any of these or other unlawful acts.

Hazing is defined as "to recklessly or intentionally endanger the health or safety of a student or students or to inflict bodily injury on a student or students in connection with, or for the purpose of, initiation, admission into or affiliation with, or as a condition for continued membership in a club, organization, association, fraternity, sorority, or student body regardless of whether the student or students so endangered or injured participated voluntarily in the relevant activity." Hazing is prohibited in Washington County Public Schools. Any student found guilty of hazing another student will be disciplined in accordance with the schools' discipline policies and procedures. These actions are subject to a Class 1 misdemeanor with punishment including confinement in jail for not more than twelve months and a fine of not more than \$2,500, either or both.

Any student who is involved in a fight while participating in a school activity on or off school property will be given procedural due process. This requires that students be told what rule, policy or regulation was violated and be given the opportunity to give their version of the events and be advised of their right to appeal. The administration will review the case and any previous interactions before determining any corrective action. In determining appropriate disciplinary action, the administration will investigate any student statement regarding self defense. A student claiming self-defense should not have provoked the incident, have reasonable fear of harm and have used reasonable force for protection only. Any student involved in a reportable drug or violent incident shall participate in prevention and intervention activities deemed appropriate by the superintendent or designee. Further, any student who has been found to be in possession of or under the influence of drugs or alcohol on school property or at a school-sponsored activity may be required to (1) undergo evaluation for drug or alcohol abuse and (2) participate in a drug and/or alcohol treatment program if recommended by the evaluator and if the parent consents. The superintendent shall issue regulations listing additional actions, which may be cause for corrective action, and if serious enough or exhibited repeatedly, may lead to suspension or expulsion.

STUDENT CONDUCT AND RULES - Continued

STANDARDS OF CONDUCT – SCHOOL BOARD POLICY – JFC-R

The following are standards of student conduct established by the School Board for all students. The consequences of any act are determined on the basis of the facts presented in each situation in the reasonable discretion of the Board, its designated committees and other appropriate school officials.

1. Assault and Battery – A student shall not assault or commit battery upon another person on school property, on school buses, or during school activities on or off school property. An assault is a threat of bodily injury. A battery is any bodily hurt, however slight, done to another in an angry, rude, or vengeful manner.

2. Attendance; Truancy – Students shall attend school on a regular and punctual basis unless otherwise excused in accordance with School Board policy or regulation. (See File JED.) If a student who is under 18 years of age has 10 or more excused absences from school on consecutive school days, the principal may notify the juvenile and domestic relations court, which may take action to suspend the student's driver's license.

3. Bomb Threats – Students shall not engage in any illegal conduct involving firebombs, explosive or incendiary materials or devices or hoax explosive devices or chemical bombs as defined in the Code of Virginia. Moreover, students shall not make any threats or false threats to bomb school personnel or school property.

4. Bullying – A student, either individually or as a part of a group, shall not bully others, either in person or by the use of any communication technology including computer systems, telephones, pagers, or instant messaging systems. Prohibited conduct includes, but is not limited to, physical, verbal, or written intimidation, taunting, name-calling, and insults and any combination of prohibited activities. "Bullying" means any aggressive and unwanted behavior that is intended to harm, intimidate, or humiliate the victim; involves a real or perceived power imbalance between the aggressor or aggressors and victim; and is repeated over time or causes severe emotional trauma. "Bullying" includes cyber bullying – does not include ordinary teasing, horseplay, argument, or peer conflict.

5. Bus-Related Offenses – Students shall not behave in disruptive manner or otherwise violate these Standards of Conduct while waiting for a school bus, while on a school bus, or after being discharged from a school bus.

6. Cheating- Students are expected to perform honestly on school work and tests. The following actions are prohibited: a. cheating on a test or assigned work by giving, receiving, offering and/or soliciting formation; b. plagiarizing by copying the language, structure, idea and/or thoughts of another; c. falsifying statements on any assigned school work, tests, or other school documents.

7. Communication Devices – Students may possess a beeper, cellular telephone, PDA or other communications device on school property, including school buses, in accordance with File JFC-R-20. If a student possesses such a device other than as permitted in this policy, in addition to other disciplinary sanctions which may be imposed, the device may be confiscated from the student and returned only to the student's parent.

8. Defiance of the Authority of School Personnel – Students shall comply with any oral or written instructions made by school personnel within the scope of their authority as provided by Board policies and regulations.

9. Disruptive Conduct – Students are entitled to a learning environment free of unnecessary disruption. Any physical or verbal disturbance which interrupts or interferes with teaching and orderly conduct of school activities is prohibited.

10. Electronic Cigarettes – Students shall not possess electronic cigarettes on school premises, on school buses, or at school-sponsored activities.

11. Extortion – No student may obtain or attempt to obtain anything of value from another by using a threat of any kind.

12. Felony Charges – Students charged with any offense, wherever committed, that would be a felony if committed by an adult may be disciplined and/or required to participate in prevention/intervention activities.

13. Fighting – Exchanging mutual physical contact between two or more persons by pushing, shoving or hitting with or without injury is prohibited.

14. Gambling – A student shall not bet money or other things of value, or knowingly play or participate in any game involving such a bet on school property, on school buses, or during any school-related activity.

15. Gang Activity – Gang-related activity is not tolerated. Symbols of gang membership are expressly prohibited (i.e., clothing that symbolizes association, rituals associated with, or activities by an identified group of students).

16. Harassment – A student shall not harass another student or any school employee, volunteer, student teacher, or any other person present in school facilities or at school functions.

17. Hazing – Students shall not engage in hazing. Hazing means to recklessly or intentionally endanger the health or safety of a student or students to inflict bodily harm on a student or students in connection with or for the purpose of initiation, admission into or affiliation with or as a condition for continued membership in a club, organization, association, fraternity, sorority, or student body regardless of whether the student or students so endangered or injured participated voluntarily in the relevant activity.

18. Internet Use – Students shall abide by the School Division's Acceptable Computer Use Policy and Regulation. (See File IIBEA.)

19. Laser Pointers – Students shall not have in their possession laser pointers.

20. Other Conduct – In addition to these specific standards, students shall not engage in any conduct which materially and substantially disrupts the ongoing educational process or which is otherwise a violation of federal, state, or local law.

21. Possession or Use of Weapons or Other Dangerous Articles – Students shall not have in their possession any type of unauthorized firearm or other article which may be used as a weapon, regardless of whether it is commonly accepted as such. (See File JFCD.)

22. Profane, Obscene, or Abusive Language or Conduct – Students shall not use vulgar, profane, or obscene language or gestures or engage in conduct that is vulgar, profane, obscene, or disrupts the teaching and learning environment.

23. Reports of Conviction or Adjudication of Delinquency – Any student for whom the superintendent has received a report pursuant to the Va. Code §16.1-305.1 of an adjudication of delinquency or a conviction for an offense listed in subsection G of Va. Code § 16.1-260 may be suspended or expelled.

24. Stalking – Students shall not engage in a pattern of behavior that places another person in fear of serious harm.

25. Student Dress – Students are expected to dress appropriately for a K-12 educational environment. Any clothing that interferes with or disrupts the educational environment is unacceptable. Clothing with language or images that are vulgar, discriminatory, or obscene, or clothing that promotes illegal or violent conduct, such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia or clothing that contains threats such as gang symbols is prohibited. Clothing should fit, be neat and clean, and conform to standards of safety, good taste and decency. Clothing that exposes cleavage, private parts, the midriff, or undergarments, or that is otherwise sexually provocative, is prohibited. Examples of prohibited clothing include, but are not limited to sagging or low-cut pants, low-cut necklines that show cleavage, tube tops, halter tops, backless blouses or blouses with only ties in the back, clothing constructed of see-through materials and head coverings unless required for religious or medical purposes. Additionally, disciplinary action will be taken against any student taking part in gang-related activities that are disruptive to the school environment, which include the display of any apparel, jewelry, accessory, tattoo, or manner of grooming that, by virtue of its color, arrangement, trademark, or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior. Parents of students requiring accommodation for religious beliefs, disabilities, or other good causes should contact the principal. Students not complying with this policy will be asked to cover the noncomplying clothing, change clothes, or go home.

26. Theft – A student shall not intentionally take or attempt to take the personal property of another person by force, fear, or other means.

27. Threats or Intimidation – Students shall not make any verbal or physical threat of bodily injury or use of force directed toward another person. Students shall not use electronic technology or communication devices, such as the internet or cell phones, to intimidate or threaten for any reason.

28. Trespassing – Students shall not trespass on school property or use school facilities without proper authority or permission, or during a period of suspension or expulsion. A student shall not be on school property unless prior arrangements have been made with the building principal.

29. Use and/or Possession of Alcohol, Tobacco, Anabolic Steroids, and Other Drugs – A student shall not possess, use, or distribute any of the restricted substances listed below on school property, on school buses, or during school activities, on or off school property. A student shall not attempt to possess, use, consume, procure, or purchase any of the restricted substances

STUDENT CONDUCT AND RULES - Continued

listed below or what is represented by or to the student to be any of the restricted substances listed below or what the student believes is any of the restricted substances listed below. A student shall not be under the influence of any of the restricted substances listed below, regardless of whether the student's condition amounts to legal intoxication. Restricted Substances include, but are not limited to, alcohol, tobacco and inhalant products, and other controlled substances defined in the Drug Control Act, Chapter 15.1 of Title 54 of the Code of Virginia, such as anabolic steroids, stimulants, depressants, hallucinogens, marijuana, imitation and look-alike drugs, drug paraphernalia, and any prescription or non-prescription drug possessed in violation of School Board policy. The School Board may require any student who has been found in possession of, or under the influence of, drugs or alcohol in violation of School Board policy to undergo evaluation for drug or alcohol abuse, or both, and, if recommended by the evaluator and with the consent of the student's parent, to participate in a treatment program. In addition to any other consequences which may result, a student who is a member of a school athletic team will be ineligible for two school years to compete in interscholastic athletic competition if the school principal and the division superintendent determine that the student used anabolic steroids during the training period immediately preceding or during the sport season of the athletic team, unless such steroid was prescribed by a licensed physician for a medical condition.

30. Vandalism – Students shall not willfully or maliciously damage or deface any school building or other property owned or under the control of the School Board. In addition, students shall not willfully or maliciously damage or deface property belonging to or under the control of any other person at school, on a school bus, or at school-sponsored events.

CORRECTIVE ACTIONS - The following corrective actions are among those available to the school administration for violation of the Student Code of Conduct. The facts and circumstances of each offense are considered fully in determining reasonable corrective actions. 1. Counseling; 2. Admonition; 3. Reprimand; 4. Loss of privileges, including access to the School Division's computer system; 5. Parent conferences; 6. Modification of student classroom assignment or schedule; 7. Student behavior contract; 8. Referral to student assistance services; 9. Removal from class; 10. Initiation of child-study process; 11. Referral to in-school intervention, mediation, or community service programs; 12. Tasks or restrictions assigned by the principal or his designee; ; 13. Detention after school, before school; 14. Suspension from school-sponsored activities or events prior to, during, or after the regular school day; 15. In-school suspension; 16. Out-of-school suspension; 17. Referral to an alternative education program; 18. Notification of legal authority where appropriate; 19. Recommendation for expulsion including recommendation for expulsion for possessing a firearm, destructive device, firearm muffler, firearm silencer, or pneumatic gun on school property or at a school-sponsored event and recommendation for expulsion for having brought a controlled substance, imitation controlled substance, marijuana, or synthetic cannabinoids onto school property or to a school-sponsored activity; 20. Evaluation for alcohol or drug abuse; 21. Participation in a drug, alcohol or violence intervention, prevention or treatment program.

USE OF PORTABLE COMMUNICATION DEVICES BY STUDENTS ON SCHOOL PROPERTY – Washington Co. Public Schools understand the importance of technology utilized for educational purposes. Personal electronic devices can be used to enhance students' educational experiences in and out of the classroom. The use of cell phones, tablets, e-book readers, or other communication device is allowed on school property during regular school hours as established by Washington Co. School Board Policy. The school system will assume no responsibility in a circumstance for the loss, theft, damage or phone bills related to the use of a cell phone/communication device – nor will assume no responsibility for unauthorized calls, texts, or photos on school grounds or school related activity that could entail criminal activity. Student use of cell phone/communication devices within a school building during the school day is restricted to the following guidelines:

High school students' use of a cell phone/communication device in the school building is restricted to: 1. Before or after school, during the lunch period, between classes or for instructional purposes under the supervision of the teacher. At no other time is the device to be displayed or used. 2. The device must remain in silent mode unless needed for instructional purposes and not utilized for verbal communication including placing or receiving calls except after school. Students are not

allowed to use the device for photographing or videoing, or utilize the audio component unless the student utilizes ear buds/head phones. Evidence of not following these guidelines, disruptive use, or unlawful actions will result in disciplinary action and/or report to law enforcement authorities as warranted.

COMMUNICATION DEVICES ON SCHOOL BOARD OWNED/LEASED SCHOOL BUSES OR VEHICLES – Cell phone/communication devices may be used on a School Board owned/leased school bus or vehicle by students being transported to and/or from school or school-sponsored events. The device must remain in silent mode and not utilized for verbal conversation including placing or receiving calls. Students are not allowed to use the device for photographing or videoing, or utilize the audio component unless the student utilizes ear buds/head phones. Evidence of not following these guidelines, disruptive use, or unlawful actions will result in disciplinary action and/or report to law enforcement authorities as warranted.

SCHOOL ACTIVITIES – Evidence of illegal use of cell phone/communication devices at any school activity will result in disciplinary action and/or reported to law enforcement authorities as warranted.

DISCIPLINARY GUIDELINES FOR STUDENTS NOT IN COMPLIANCE WITH REGULATIONS – 1. 1ST Offense – The student will receive a verbal warning and the cell phone/communication device will be confiscated until the end of the instructional day. The parent/guardian will be notified. 2. 2ND Offense – The cell phone/communication device will be confiscated and returned after a meeting with the parent/guardian. 3. 3RD Offense – The cell phone/communication device will be confiscated and returned during a meeting with parent/guardian. Disciplinary action may be taken including before, after, or during school detention, depending upon the circumstances, as determined by the principal. 4. Each Additional Offense – Four or more offenses will result in the cell phone/communication device being confiscated and returned during a meeting with the parent/guardian. Disciplinary action will increase in severity with each additional offense and may include suspension, depending upon the circumstances as determined by the principal. Note: Discipline consequences can vary if criminal activity is involved or if the student has a history of discipline problems.

GENERAL CONDUCT

1. Each student is expected to act in a manner which will reflect credit on himself/herself, on his/her parents, and on his/her school. 2. No student will take any action which endangers another person or which disrupts or disturbs a school activity or class. A student involved in any such action will be removed from the situation until some workable understanding is reached. 3. A student whose actions at any school activity, whether in his or her own school or another, serves to discredit the school and its students will be subject to disciplinary actions. 4. Each student is expected to learn what the expectations of his/her school are relative to good sportsmanship and to practice these percepts in all his/her school-related activities. Failure to do this may result in the loss of participant and/or spectator privileges. 5. Virginia State Law forbids the possession, use, or sale of alcohol or drugs on school property. Students will not be permitted to participate in or attend any class or school activity (at home or away) while under the influence of drugs or alcohol. Individual cases will be handled in accordance with established school board policy and in accordance with Virginia Law. 6. Each student will be responsible for informing himself/herself of the school's expectations relative to his/her behavior in the cafeteria, at school programs, and at athletic events. Violations involving danger to others or disruption or disturbances of the activity will result in disciplinary action. 7. In the interest of good taste and common sense, public displays of affection will not be permitted at school, on school buses, or at any school-sponsored activity. 8. In the interest of safety and orderly process, there will be NO RUNNING in the hallways, classrooms, stairways, sidewalks of the school, or other areas of the school unless it is part of an organized activity. All students are to follow the traffic patterns established by the principal. 9. Any student in any Washington County school is subject to the discipline of any teacher in the system during the school day, to and from school, and at school activities. This regulation applies even in the case that the student and teacher are not in the same class or at the same school. 10. Each student is expected to accord due respect to other students, teachers, and all school employees. 11. State laws relative to fireworks, firearms, and concealed weapons must be strictly observed (18.1-78.6, 81.1). 12. All members of the school community are bound by all Virginia laws and school laws whether or not the item is explicitly delineated in this document. 13. Any student throwing objects (snowballs, pencils, coins, etc.) shall be subject to detention or suspension. 14. Parents should discourage students from bringing any valuable items to school. 15. Students shall not use electronic devices (CD players, hand-held games, etc.) during school hours. 16. All out-of-school dates for school dances must be registered in the

STUDENT CONDUCT AND RULES - Continued

main office. They will follow all rules and regulations of Abingdon High School. 17. Cell phone should be used only as outlined in School Board Policy. Misuse may result in discipline action. Cell phones that are used or ring in class may be seized by the teacher and turned over to an administrator.

SCHOOL BUS CONDUCT & EXPECTATIONS

The general expectations in terms of conduct outlined in the first part of this section also apply to conduct on the school bus. Because of the additional danger involved, it is necessary to make the following requirements: 1. Follow the advice of the bus driver – he/she is responsible for the safety of all of the passengers. 2. Do not disturb the bus driver while he/she is driving: a) Stay in your seat and do not change seats; b) Remain seated while the bus is in motion; c) Keep voices at a reasonable level - no shouting or whittling; d) No rough-housing, pushing, fighting, throwing objects, etc. Enter and leave the bus in an orderly fashion. Keep all parts of the body inside the bus at all times. Be at the bus stop on time – the schedule will be followed. If it is necessary for you to change buses at a school other than your own, you are subject to the necessary rules, regulations, and procedures outlined by the principal. There will be no smoking and/or other illegal substances on the school bus. Safety practices established by the State Board of Education or the local school board relative to school bus transportation will be binding on all students and employees. Any student whose actions endanger the life or welfare of the other passengers will be subject to disciplinary action.

SCHOOL PROPERTY

Each student is asked to help protect the county's largest investment in public property by exercising reasonable care for the school bus, school building, grounds, materials, and equipment. Virginia law provides stiff penalties for persons who scratch, write on, destroy, mutilate, or otherwise damage school property. The school board will treat as vandals any person who willfully destroys or damages school property (18.1-177). All laws relative to destruction of property will be strictly enforced. Virginia School Law (Section 22-200) states, "Each pupil shall be required to reimburse the school for any actual breakage or destruction of property done by such pupil in the pursuit of his studies."

MOTOR VEHICLES

The Washington County School Board provides public transportation which is free and readily accessible to every student in the county. For this reason, permission for a student to drive or to ride in private vehicles to school will be granted by the principal and with the provision that students obey all Virginia laws and school regulations relative to the operation of motor vehicles. Principals reserve the right to deny requests by a student to drive whenever this decision is in the best interest of the student and/or the school. If a student leaves school without permission, his or her rights to drive may be suspended. Permission to drive to school or to ride any conveyance other than the school bus will be obtained under the conditions established by the school. Under no circumstances will a motor vehicle be moved during the school day without permission of the principal or principal's designee. All drivers will observe all speed limits and safety rules and will, in all cases, yield the right-of-way to students who are walking. Vehicles will not pass a school bus which is loading or unloading on the school ground. (State law and school board regulation) Vehicles are not to pass a moving school bus while it is on school property or while within the boundaries of the "School Zone" signs. Student violation of any state, school board, or local school driving regulation will result in immediate loss of driving privilege to school in addition to any penalty imposed by law. All automobiles are to be locked upon arrival at school, and the student is not to be in or around the car until the end of the school day. Students and employees will park only in those areas designated by the principal. Students should purchase a parking permit and park in a valid parking space in accordance to the number designated on the permit. Students parked in a "no parking" space will be subject to a discipline referral and/or loss of driving privileges. No high school student will be permitted to drive to classes at the Technical School or the Neff Vocational Center unless permission granted by principal.

DRESS CODE

The Washington County School Board has no wish to dictate style or fashion in dress. It is felt, however, that student dress must be regulated to the extent that worthwhile values of health, safety, decency, and good taste are emphasized. 1. The clothing and the person of the student must be clean and neat in appearance. 2. In the interest of good health and safety, all students are required to wear some conventional-soled foot apparel. 3. Clothing and grooming must be such that the overall result does not distract attention from the learning and teaching situation. Example: boys' trousers and girls' dresses, skirts, slacks, or pant suits and other apparel must be of a style, design, and size to promote decency and safety. Girls' shirts/tops should have straps that meet the shoulders in width - no spaghetti straps. The principal will inform students at the beginning of school appropriate length for shorts and skirts. 4. Both boys and girls may wear their hair in any style and length (exceptions noted in 5 and 6) provided it is kept clean, well-groomed, and does not obstruct vision. 5. The wearing of hats or headwear of any kind is prohibited while inside the school building. 6. In the interest of safety and/or health, the school may require specific dress or grooming procedures for certain classes (such as science) in which some particular danger exists. 7. Students acting as official representatives of the school in the band, athletic teams, or any other organization may be required to subscribe to a more rigorous code as determined by the school and approved by the school board. 8. Clothing interpreted as inappropriate by the administration may be addressed.

STUDENT APPEALS

Students shall have the right to appeal any administrative decision of action taken against them by school administrators to the next highest authority with steps reaching to the board. An appeal is a formal request for reconsideration of any action taken against or punishment imposed on a student by a principal or central office administrator. A student or his/her parents or guardian has the right to initiate an appeal. All appeals must be placed in writing within five (5) school days of the action taken, or the punishment upon which the appeal is based will be imposed.

TOBACCO AND ELECTRONIC CIGARETTE FREE SCHOOL FOR STUDENTS

The possession, use, or distribution of any tobacco product or electronic cigarette by students is prohibited on school property, including non-school hours. For purposes of this policy, the following definitions shall apply:

1. "School property" shall mean, but is not limited to the following:
 - a. In any building, facility, or vehicle owned, leased, rented, or chartered by the Washington County Public Schools.
 - b. On any school grounds and property – including athletic fields and parking lots – owned, leased, rented, or chartered by Washington County Public Schools; or
 - c. At any school-sponsored or school related event on-campus or off-campus.
2. "Tobacco" shall include cigarettes, cigars, pipe tobacco, snuff, chewing tobacco and all other kinds and forms of tobacco prepared in such manner as to be suitable for chewing, smoking or both. "Tobacco" shall include cloves or any other product packaged for smoking.
3. "Electronic Cigarette" shall mean any noncombustible product containing nicotine that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from nicotine solution or other form.

This policy is published herein and announced at school activities as directed by the building principal. Signs are posted at the school stating "Tobacco and Electronic Cigarette Free School" in conspicuous locations on the campus. Students found to be in violation of this policy shall be subject to appropriate disciplinary action.

OTHER IMPORTANT INFORMATION

GRADE POINT AVERAGE/VALEDICTORIAN AND SALUTATORIAN:

GRADE POINT AVERAGE (GPA) – To determine a student's Grade Point Average (GPA), Washington County Public Schools use the unweighted scale: A = 4.0; B = 3.0; C = 2.0; D = 1.0. The GPA will be determined by calculating averages from the unweighted scale. The GPA will be used to determine graduation honors for the senior class. Graduation honors will be as follows: Summa Cum Laude (4.0); Magna Cum Laude (3.800-3.999); and Cum Laude (3.500-3.799). Calculations will be carried out three decimal places. Any Carnegie credit earned towards graduation in the 8th grade will be included in calculating the student's GPA unless the student exercises the option for it to be dropped from his/her transcript. Students who enroll in Advanced Placement and dual-enrollment classes, which have the potential to award college credit, will be graded on a ten-point grading scale. Students who complete an accepted high school math (high school Carnegie Credit), a foreign language, and/or a social studies course in middle school earn one (1) Carnegie Credit toward graduation for each course passed. State Board of Education regulations grant students an option to omit from their transcript any of these grades, with the student "dropping" credit for the course. This request must be made in writing on the appropriate form and must be made prior to the end of the Fall Semester of the senior year. (See Chapter 131, Standards of Accreditation, VA Dept. of Education, 8VAC-20-131.90). At the beginning of each school year, principals will make parents and students aware of the procedures used to determine GPA.

VALEDICTORIAN AND SALUTATORIAN – Valedictorian is an academic title conferred upon the highest ranked student(s) within the highest GPA within the graduating class of each high school. Salutatorian is the academic title conferred upon the student(s) with the second highest GPA within the graduating class of each high school. The following are criteria for determining Valedictorian and Salutatorian standing: 1. The student(s) with the highest GPA will be designated Valedictorian(s); the student(s) with the second highest GPA will be designated Salutatorian(s). 2. To be eligible for either designation, a student must have earned an Advanced Studies Diploma(s) as defined by the Virginia Department of Education and; 3. Students(s) must have completed 18 hours of college-level coursework earning a "C" or better and; 4. Twelve of the eighteen earned credit hours must be Advanced Placement or dual-enrollment credit hours in courses that meet graduation requirements in the areas of math, English, science, or social studies. 5. Advanced Placement courses will be valued as six hours of college credit for Washington County Public Schools Valedictorian/Salutatorian determination only. 6. Students Who Transfer into Wash. Co. Schools: 1. Students who transfer within the Washington County Public School System will not receive an advantage in Valedictorian/Salutatorian standing. 2. Students who transfer from outside the Washington County Public School System must earn a minimum of eleven (11) credits from a Washington County Public School to be included in Valedictorian/Salutatorian standing. 3. In order to meet graduation requirements, a student who lacks no more than two (2) Carnegie units for graduation may, with the principal's prior approval, enroll in a college as a full-time student and transfer back to the high school for (4) Carnegie Units for an Advanced Students diploma (up to 24 semester hours). A student taking advantage of this particular option is considered enrolled at the high school and will be allowed to participate in senior activities, provided the established criteria is met. 7. Course Load – Students are required to take a class load that yields seven (7) or more academic credits. Only the principal can recommend, and the Division Superintendent approve, a class load of six (6) or fewer credits because of extreme hardship. 8. Graduation Speakers – The principal and staff will determine the number of students who will speak at graduation to include at least the top four (4) ranking students at the end of the second semester of grade 12.

OTHER INFORMATION:

Announcements – Announcements will be made during the morning and afternoon designated announcement times. All announcements must be written on the proper form, signed by requesting person and an administrator, dated, and placed in the main office prior to 8:00 AM for announcements that day. Announcements are also posted daily on the school's web site.

Assembly Programs – Student behavior in assembly programs should be refined and courteous at all times. Unacceptable conduct includes whistling, uncalled-for clapping, boisterousness, and talking during a program. Teachers will accompany their classes. If seniors are marching in, all will stand as the seniors enter.

Bus Passes – To ride a different bus, students must present a written note from home. A bus pass will be issued to the student by the main office staff to ride a designated bus.

Cheating/Plagiarism – When proof exists that a student is or has been cheating on a test or any assignment or used plagiarism in any manner, the student will be sent to an administrator who will determine the degree of punishment. A conference may be held with parent, student and administrator and/or teacher. The student may be given a zero for that assignment, and the administrator may determine any additional punishment.

Class Pictures and Classrings – AHS recognizes Photo Genius as its official photographer. Students are encouraged to use this photographer. Students are also encouraged to patronize Balfour Company, the official supplier of AHS classrings.

Detentions/Alternative Learning Lab/Saturday School – After-school detention, in-school Alternative Learning Lab (ALL), or Saturday School may be assigned as a discipline measure. Saturday School students should bring work of an academic nature and enough work to keep busy for the entire time. Students assigned one of these who do not report will be assigned the next level of discipline action.

Finances of the School – No unauthorized expenditure of money is permitted. All accounts are audited at the end of the school year. A school group wishing to make a purchase must (a) complete a purchase requisition, and (b) get the approval and signatures of both the teacher-sponsor and the principal. Sponsors of clubs, classes, and other groups are responsible to the bookkeeper of the school for accurate paperwork, and all purchases must be recorded with the bookkeeper.

Fund-Raisers – Groups wishing to raise money in the name of the school or within the school must first obtain the approval of the principal and the school board and fill out the appropriate request form. Groups are strongly encouraged to limit their fund-raising to one per semester.

Hall Passes – Students excused into halls from class must have a hall pass signed by the teacher from whose class they were released. Verbal permission is not acceptable. A teacher will be assigned to monitor hallways during each period.

Interrogations and Searches – The school administration has the right to search any student when there is reasonable basis to believe that the student possesses an item which violates school policies and regulations, the law, or which may be harmful to the school or its students.

Lost or Stolen Property – The school cannot be responsible for personal valuables, such as band instruments, coats, or other personal items, if they are stolen or misplaced at school. The school does not carry insurance on these items. Parents should consider carrying insurance through homeowner's or some other appropriate agency.

Lunch Periods – During students' assigned lunch periods, all students are to be in the cafeteria. No food or drinks are to be consumed outside the cafeteria. AHS has a closed campus during lunch. Students cannot leave the campus during this time. Students are expected to return lunchroom trays and to leave the eating area tidy. The cafeteria is also a place where good human relations can be developed. Here, each student is expected to practice the general rules of good manners which one could find in the home.

Military Recruiting – Parents wishing to opt-out their students from lists furnished to military recruiters giving student names and addresses should indicate so in writing to the school.

STUDENT SERVICES PROVIDED

EXCELLENT/PERFECT ATTENDANCE

Students will be recognized for excellent attendance, at the end of the year, if they have been present all day and have no more than three early dismissals or tardies. Students will be recognized for perfect attendance if they have been present at school every day. It is very important that students be present each day to have academic success.

FOOD SERVICE

The AHS School Nutrition staff serves well-balanced meals and offers breakfast and three lunch meal lines for student selection. **Student full-price:** Breakfast – \$1.50; Lunches – Regular Line \$2.45, Deli/Pizza Line \$2.55. **Student reduced price:** Breakfast – 30 cents; each lunch – 40 cents. **Adult Staff:** Breakfast - \$2.25, Regular Line \$3.50; Deli/Pizza Line \$3.75. Visitor breakfasts are \$2.75 and lunches, \$3.75. Anyone wishing to bring their lunch may do so. All students must eat in the cafeteria area. **Students are not permitted to leave campus to secure their lunches.** Rules of good conduct will be strictly enforced. Free and reduced applications will be mailed home prior to the beginning of school. Students who received free and reduced-price meal benefits at the end of the previous school year will receive the same benefits for THE FIRST 30 DAYS OF SCHOOL. If a current application has not been approved within these 30 days, the student will be expected to pay full price for meals until an application has been processed. High school students will **NOT** be allowed to charge their meals. Please note – no child will be allowed to go hungry. In emergencies the School Nutrition staff will provide the student with an alternative meal for lunch. If the student is receiving this meal because their account has a negative balance they will be expected to bring their account current on the following school day. All meals served meet standards established by the U. S. Department of Agriculture. If a medical doctor has determined that any student cannot eat regular school meals and needs a special diet because of medical issues, a signed Physicians Statement must be submitted from the student's Physician listing the prescribed changes in diet. These changes will be made at no extra charge to the student. Students approved for free or reduced-priced meals may eat in any of the three lines without additional cost. Payment for meals in advance is strongly encouraged (MySchool Bucks.com). This greatly speeds up the serving lines and allows students more time to eat. **No Adult charges will be allowed.**

GUIDANCE SERVICES

Students are assigned to guidance counselors based on grade level. The student and parent(s) are encouraged to become acquainted with the assigned counselor, and together, use the services and resources available through the Guidance Department. Some of the services provided by the AHS Guidance Department include the following: Academic counseling and planning at Abingdon High School; Career counseling and job placement; College application/admission preparation; College and financial aid workshops and scholarship information; Individual and group counseling; Maintenance of cumulative records; Consultation with parents and teachers; Facilitator for testing programs; Registration of new students; Coordination of military and college recruiters; Other services available upon request. In order to be most effective, it is recommended that students see counselors on an appointment basis. Appointments for both students and parents may be arranged through the secretary in the guidance office at 276-739-3205.

IMMUNIZATION REGULATIONS

In accordance with the Code of VA (Section 3.00-5.04) every new student and every student seeking to be readmitted shall provide documentary proof of adequate immunization before he/she can be admitted to Abingdon High School. The school will abide by all aspects of the immunization regulations. Students from another state must have a physical examination before being enrolled at Abingdon High School.

INSURANCE

Students may purchase an insurance policy for accident coverage. The cost will be announced at the beginning of the school year and the policies offered. All students participating in athletic programs must have adequate coverage. Football insurance or a waiver stating adequate coverage is required and is in addition to regular school insurance. This coverage must be obtained prior to beginning practice. The school will not be responsible for expenses beyond the limitations stated in the policy.

LOCKERS

Lockers will be assigned at the beginning of the school year. Student lockers will be assigned based on grade level, and rental may be paid through English classes. A student should use only his/her assigned locker, and students should not give out their combinations. Sharing of lockers is discouraged. It is the student's responsibility to keep the locker secure at all times. Personal locks are not permitted.

Valuables should not be kept in a locker. The school is not responsible for lost or stolen items. School board policy states that the school administration has the right to search lockers, desks, and other storage facilities for items which violate school policies and regulations, or the law, or items which may be harmful to the school or its students. Students are not permitted to use their cars as "lockers" and are not allowed to return to their vehicles during the school day. Student locker use is on a rental basis only. Lockers are still under the control and ownership of the school system.

MEDIA CENTER/LIBRARY

The mission of the AHS Media Center/Library is to provide our patrons with diversified resources to support and enhance the school's prescribed curriculum, to teach academic research skills and to encourage the development of lifelong learners. The Media Center staff assists students in the research process as they locate, analyze, evaluate, interpret, and communicate information. Authentic authoritative information for research is available through online electronic resources 24-7. The Media Center also provides an environment conducive to developing student interests and exploration beyond the required studies. Students are encouraged to pursue knowledge through inquiry. The Media Center is open Monday through Friday from 7:45 AM to 3:45 PM during the school year and operates in conjunction with the school calendar.

REPORT CARDS AND GRADING INFORMATION

Report cards are issued at the end of each nine-weeks' grading period. Report cards will go out approximately one week from the end of the grading period. Please see the School Calendar found elsewhere in this publication for detailed information. Teachers use e-mail frequently to correspond with parents where applicable. Please furnish the school with your e-mail address if one is available. Otherwise, parents of students who are in danger of failing will be notified periodically mid-term through the mail, notes, or a phone call.

RETURNED CHECKS

Students may pay for various fees and/or other services/payments via check. There is a \$15.00 service charge on all returned checks made payable to Abingdon High School. School board policy prohibits Abingdon High School from cashing checks as a service to any student or employee. Checks for school-related services, fees, etc. should be made for the amount of fee or service only.

SENIOR PRIVILEGES

Seniors may use the designated areas outside during their assigned lunch period. For certain assembly programs, seniors will gather in the gym and enter to their reserved seats after the remainder of the school has been seated. Underclassmen will rise as seniors enter. Senior Picture Day will be designated each year. Other privileges may be authorized as deemed appropriate by the principal. **Students who are 18 years of age or older must abide by all AHS rules and regulations as listed for all students.**

STUDENT ASSISTANCE PROGRAM

This is a service provided to AHS students by Highlands Community Service Board and is designed to offer support to students on topics which may include relationship and emotional problems, academic failure, and/or drug and alcohol issues. Parents, students, and faculty may refer students who may be experiencing any or all of the above situations. The program is confidential, voluntary, and free to all AHS students. The SAP counselor is available at AHS throughout the week. Counselor may be contacted at 276-739-3229 or through the Highlands Community Counseling Center at 276-628-9504.

STUDENT DROP-OFF/PICK-UP AREA

Parents or others dropping students off and picking them up must do so at the East or West end of the building. Students are not to be dropped off or picked up at the front entrance of the main building due to the loading and unloading of buses.

STUDENT ILLNESS

Should a student become ill while at school, he/she will be given permission to call home. School board policy prohibits the dispensing of any medicine to students without a valid doctor's order and permission from the parent/guardian. Such medicine will be kept with the school nurse with the proper paperwork on file. Emergencies resulting from accidents or acute illness may require transporting students to emergency medical facilities. In the event of an emergency, every effort will be made to contact the parent/guardian or an emergency contact person so that person may accompany or meet school personnel at the medical facility. Chronic or long-term medical conditions of students requiring special considerations should be brought to the attention of the administrative staff. Homebound instruction may be provided if the condition warrants and is based on a doctor's recommendation.

STUDENT SERVICES PROVIDED - Continued

TEXTBOOK USE

Textbooks are provided for students free-or-charge. Students are responsible for lost or damaged books, and costs for replacing lost or damaged books must be paid by the student before transferring or before taking exams. Damage fees will be charged according to the amount of damage. Invoices will be sent to parents of the student responsible for loss or destruction.

TUTORING

Abingdon High School provides tutoring services free of charge before and after school and at designated times during the school day. Teachers are available at these times to assist in academic assignments. For more information contact the principal's office or the guidance office.

USE OF TELEPHONE & STUDENT MESSAGES

All office phones are for business use only. Emergency messages will be delivered to students when warranted. The principal will approve extenuating circumstances. Please base calls made to students on the above conditions.

VISITORS

Visitors to AHS are not permitted except for parents who are on school business relating to their son or daughter. All visitors will request admission through front entrance electronic system and should report to the main office to sign in.

VOCATIONAL STUDENTS

Students who are enrolled at the Neff Center or the Washington County Technical School may be members of clubs and attend assemblies which do not conflict with their time at these schools. Neff Center students ONLY may be granted permission to walk to and from the Neff Center after certain class meetings or assemblies.

WASHINGTON COUNTY COMMUNITY SCHOLARS

Students who enroll in a curriculum of specified academic and/or vocational courses, who demonstrate a high level of citizenship, community service, and volunteerism, and who maintain a minimum GPA of 2.5 with an excellent attendance record may be a Washington County Community Scholar. Participating students become eligible for scholarships toward college up to a full scholarship at Virginia Highlands Community College (with completion of required academic courses – see Guidance Office for complete list). REMEMBER: Service is a core component of the Community Scholars program. Twenty hours of documented community service are required.

NON-DISCRIMINATION SEXUAL HARASSMENT/BULLYING

The School Board is committed to maintaining a learning/working environment free from harassment based on gender, sexuality, race, national origin, disability or religion of any student or school personnel at school or at any school-sponsored activity. This attitude will prevail in all of its policies concerning staff, students, educational programs and services, and individuals with whom the Board does business. Washington County Public School System employees and students shall be free from harassment, sexually or based on race, national origin, disability or religion. School Board Policy (R)-AC-(1) states procedures for implementation, investigation, rights of the accused, and frivolous or groundless complaints. Please contact the principal for further information concerning this policy. See JFHA/GBA and JFHA/GBA-F.

Bullying – Bullying is a form of harassment. “Bullying” is defined as – *The repeated intimidation of others by the real or threatened infliction of physical, verbal, written, electronically transmitted, or emotional abuse, or through attacks on the property of another. It may include, but not be limited to, actions such as verbal taunts, name-calling and put-downs, including ethnically-based or gender-based verbal put-downs, extortion of money or possessions, and exclusions from peer groups within school.* Such conduct is disruptive of the educational process, and, therefore, bullying is not acceptable behavior within Washington County Public Schools and is prohibited. Students who engage in any act of bullying while at school and at any school function in connection to or with any Washington County Public Schools-sponsored activity or event, or while en-route to and from school are subject to disciplinary action, up to and including suspension or expulsion. As may be required by law, law enforcement officials shall be notified of bullying incidents.

AHS

MISSION STATEMENT

The mission of Abingdon High School is to prepare students to be productive, responsible citizens of the global community. We believe:

1. Each student is a valued individual.
2. All students can learn.
3. Students learn best in an atmosphere of mutual respect and trust.
4. Everyone associated with Abingdon High School should be accountable.
5. Student attendance is crucial for learning.
6. Students' health and well-being affect learning.
7. Students deserve a safe and supportive environment.
8. Learning is a cooperative endeavor between the school and community.
9. Extracurricular activities enhance learning.

Acceptable Use Policy for Internet, E-Mail, Networks, Computers

The Washington County School Board policy states that Internet, E-mail, network, and computer access is established solely for educational purposes. School-division provided Internet and E-mail access is intended to provide worldwide resources and to facilitate communications that support research and education. Access to the Internet and E-mail is considered a privilege and not a right. Use of these services is only permitted for education and research that is consistent with educational objectives. Inappropriate use will result in (at minimum) cancellation of the privilege to use the access. Further disciplinary action is possible under some circumstances. **Student regulations** include

- Use the rules of etiquette when using computers, networks, Internet, and E-mail.
- Log on with your own ID and password.
- Use the equipment and access in such a way that others will be able to use it when you are finished.
- Use no home addresses or phone numbers, yours or that of another person in your communication.
- Computer games or any unauthorized downloading of software are prohibited and may not be installed or downloaded using school equipment and access.
- Make no purchases over the Internet using school equipment and access or using computer system for financial or commercial gain.
- Know copyright law. Be careful to abide by these laws. Legal punishment for misuse of the law can be quite strict.
- Not participate in chain E-mail.
- Posting material authorized or created by another without his or her consent is prohibited.
- Accessing obscene and/or profane material is prohibited.
- Submitting, posting, publishing, or displaying obscene, profane, threatening, illegal, or other inappropriate material is prohibited.
- Vandalizing the computer system, including destroying data by creating or spreading viruses or by other means is prohibited.

An Acceptable Use Policy must be read and signed by each student who uses the Washington County Schools' computer equipment as outlined above and by their parent or guardian.

MINUTE OF SILENCE

The Code of Virginia has amended §22.1-203 to require a minute of silence at the opening of each school day. This act reads: “In order that the right of every pupil to free exercise of religion be guaranteed within the schools and that the freedom of each individual pupil be subject to the least possible pressure from the Commonwealth either to engage in, or to refrain from, religious observation on school grounds, the school board of each school division shall establish the daily observance of one minute of silence in each classroom of the division. During such one-minute period of silence, the teacher responsible for each classroom shall take care that all pupils remain seated and silent and make no distracting display to the end that each pupil may, in the exercise of his or her individual choice, meditate, pray, or engage in any other silent activity which does not interfere with, distract, or impede other pupils in the like exercise of individual choice.”

STUDENT & BUILDING SAFETY

STUDENT DEMONSTRATION & BOMB THREATS/DESTRUCTION TO PUBLIC PROPERTY: Student demonstrations which interfere with the orderly conduct of classes or school activities are illegal. Any threat to bomb, burn, destroy, or damage buildings, structures, or means of public transportation is a violation of State Law (Section 18.1-78.1, 78.2, 78.3, 78.4). Student organizers of disruptive demonstrations will be subject to direct disciplinary measures of the school board and/or the courts. Student participation in disruptive activity will be subject to the action of the Area Discipline Committee. Deliberate destruction of property (private or public) or other direct violations of the law which take place in the course of student demonstrations will be fully prosecuted. **Crisis and Emergency Management Plan (Section 4114 (d) (7) (D) No Child Left Behind Act of 2001.)** The school will have a Resource Officer available for assistance in providing for student safety and needs. Each teacher is provided with a "Quick Response Booklet" which outlines emergency plans and procedures for communication and evacuation procedures. Students should be made aware of these procedures.

AHS CRISIS PLAN

I. Overview - Pursuant to *Washington County School Board Policy, File No. JHF*, student safety is the primary consideration of the school system, insuring each student a safe and effective learning environment. Included in this policy is the intent to instruct students in proper accident prevention and conduct on streets and highways with a motor vehicle, fire prevention, and to insure careful supervision of all students at all times. Pursuant to *Washington County School Board Policy, File No. GBE (3)*, staff safety is the objective insuring a safe environment for all employees. The following is a crisis plan developed for Abingdon High School pursuant to the above policies and includes such criteria for handling the following: death/suicide; weather-related incidents; severe or fatal accidents; assault by an intruder; and bomb/fire threat. This plan also includes methods for communication and persons designated as key personnel in such incidents. In the event of the following-described situations, and if feasible, the Abingdon High School gym will be designated a triage area. The School Nurse will coordinate and facilitate, along with school administration and law enforcement officials.

II. Crisis Team - The principal and assistant principal will have ultimate control over crisis procedures and may designate authority to other personnel as deemed necessary. Abingdon High School's Crisis Team, established and updated as needed, will review the Crisis Plan periodically to insure that it meets the needs of student and staff safety requirements. The team will provide information to other faculty and staff relative to procedures and guidelines in the implementation of this Crisis Plan. The principal or his designee will notify team members via phone tree and/or use of PA system that an emergency situation has arisen. The team will meet immediately in Room 400 (if feasible – or other location as announced). Staff, faculty, and students will be instructed immediately as to the crisis situation and plans according to the following procedures:

III. Measures for Insuring Building Safety - Following are Abingdon High School's procedures for building security and allowing visitors admittance to the school facilities.

1. All outside doors with the exception of the main entrance will be locked to outside entrants during the normal school day and east front handicapped entrance. Panic bars will be on all doors for exit purposes by students and staff. Students, staff, and visitors are expected to enter the building through the main entrance door during the school day.
2. An ongoing surveillance will be made by all staff of the school's outside parameters and by video cameras. Students will also be asked to assist in this level of security. Suspicious persons or activities shall be reported immediately to school officials.
3. Adult visibility will be prevalent before and after school, during class changes and during lunch. Hall monitors will be assigned throughout the day as NTA duties. Other areas which will be periodically checked include parking lots, bathrooms, and locker rooms.
4. All visitors, if allowed on premises, including parents and vendors, must report to the main office where they will receive help, a visitor's pass, and instructions for the purpose of their intended visit. Students will be asked to meet with visitors in the main office. Other circumstances may warrant that no visitors be allowed past a point as determined by law enforcement and/or school administration.
5. All criminal acts or other situations deemed to those of an emergency nature will be reported to school board officials and law enforcement officials in a most timely manner.
6. Students will be made aware of weapons policies and behaviors detrimental to the safety and welfare of all individuals and school property and consequences of violation of such policies.
7. Staff will be made aware to observe and report erratic behaviors or significant changes in behavior which include signs of disrespect to authority figures; fascination with guns, the occult, bombs, or other violent themes; bullying behaviors; withdrawal from peers; changes in dress, habits, speech, and peer group; displaying gang symbols; verbal or written statement of violent intentions; and verbal threats of self-destruction.
8. Parents will be informed, via letters sent home and/or student handbooks, of all safety measures and encouraged to discuss appropriate behavior at school.
9. Identified at-risk students will be referred to counseling services or other appropriate assistance pursuant to plans pre-established with counselors and other outside agencies.
10. ALL THREATS ARE TO BE TAKEN SERIOUSLY. Appropriate action will be taken by school administration.

IV. Building Evacuation - Should it become necessary to evacuate the building, the following procedures will be followed. Emergency evacuation routes will be posted in each classroom.

- The principal, in consultation with the superintendent or his pre-defined directives, will decide the safest relocation for students and staff in an evacuation situation.
- Students and staff will be instructed over the PA system as to procedures of relocation.
- Such relocation will be in a safe environment and as far away from the impending danger as possible.
- Decisions regarding relocation will be made in accordance with related conditions at the time of the incident – including time of day, season of the year, urgency of the evacuation, and weather or civil conditions in the community.
- Should it be necessary for off-campus transportation, immediate plans will be made with the Washington County Schools' Transportation Department.
- Walkie-talkies will be used to communicate among various personnel at relocation sites.
- Handicapped students and others needing assistance will be handled pursuant to plan which designates certain faculty members as "caretakers" for these individuals in an emergency situation. Rooms of relocation for purposes other than lockdown will be designated which will have an outside access via window, etc. in which emergency personnel can retrieve these individuals via extension ladders or by other aids.

V. Bomb and Fire Threats- Fire drills will be held periodically in accordance with the local Fire Marshall and OSHA requirements. Students and staff are instructed as to drill procedures and such procedures are posted in each classroom. Below are steps to be followed in the event of a bomb or fire threat.

- A p public address announcement will be made if time and situation warrants.
- Alarm system will alert faculty, students, and staff to exit the building. (See Evacuation Procedures listed elsewhere in this document.)

- The person receiving bomb threat via telephone will log in time received and listen for background noise, voice of the caller, caller ID information on phone display, or other identifying factors.
 - Central Dispatch will immediately be called and notified of such threat, whether bomb or fire. They should be notified as to personnel who remain in the building and their location.
 - Central Office staff will be notified of impending threat.
 - The telephone company will be called to verify origination of call.
 - For bomb searches, floor plans and required keys will be made available for officials performing the search.
 - In the event of a bomb threat, pre-searched areas may be deemed the best suitable location in which to take the entire student body.
 - Teachers will accompany students to relocation area(s).
- VI. Lock-Downs** - Lock-downs may be necessary in lieu of a total building evacuation. This mode may be necessary in the following circumstances: intruder in the building; bomb threat where bomb identification may be noted in a particular area; or other impending situations that may deem students staying in their current location.
- It will be announced over the PA system that the school is in a "lock-down" mode.
 - Teachers and all staff should keep students in their current location at that time.
 - The designated staff listed elsewhere in this document (Specific Emergency Procedures) will listen for specific instructions and report as instructed.
 - Do NOT allow students to leave the room unless instructed otherwise.
 - Windows to room doors should be covered with paper – GREEN if all students accounted for and no noted issues; RED if you have a student who is unaccounted for or other issue of which administration/law enforcement should be aware.
 - Students should be placed in location where not visible should intruder be able to see into room through door.
 - Lock door – instruct students to keep silent. DO NOT SEND students out of your room for ANY reason.
 - Remain in room until instructed to do otherwise.
 - Periodic drills will reinforce lock-down procedures throughout the year.
- VII. Death/Suicide** - Deaths or suicides which are directly related to the school environment will be handled in an appropriate manner to insure the least amount of anxiety and overall interruption. Upon notification of such death/suicide, the principal and/or school administrators will take the following action.
- Validity of information should be verified prior to any action taken.
 - Verbal communication will be made to administrators and crisis team members evaluating the impact of the incident and those affected.
 - Communication will be made to students in an effective and appropriate manner pursuant to information, instructions, and expectations of students and staff.
 - Counseling services will be made available and every effort will be made to alleviate student concern and distress.
 - Parental notification will be made for those affected students.
- VIII. Weather-Related Emergencies** - Should weather "warnings" become a factor in student, staff, and building safety the following applies. Emergency evacuation routes will be posted in each classroom. In the event of classroom evacuation the following procedure will be followed.
- A public address announcement will be made informing building occupants of impending emergency.
 - Teachers will be informed via drills the proper procedure for tornados, etc. Teachers should take grade book with them before exiting room.
 - Students and staff in the 100's and 200's (old wing) will report to the downstairs, inside hallways from the gym to Room 109, foreign language hallway, and the library hall. **STAY AWAY FROM OUTSIDE DOORS.**
 - Students and staff in the greenhouse will report to the agriculture building, if time permits. These students and those in the agriculture building will report to the inside hallway outside the classrooms. **STAY AWAY FROM OUTSIDE DOORS.**
 - Students and staff in the 400's will report to the hallway outside their respective rooms. Students and staff in the 500's will go to the 400's hallway. **STAY AWAY FROM OUTSIDE DOORS.**
- IX. Severe or Fatal Accident** - All procedures for that of a death or suicide (see above) will be adhered to. The following exceptions will be made.
- Staff who are certified in CPR and First Aid will be paged to the scene of the accident and administration will attend to immediate needs of victim, within means available.
 - The appropriate emergency medical agency called to the scene of the accident followed by parent/guardian notification.
 - A designated staff member should meet emergency crew at the entrance of the building and direct them to designated location of victim.
 - Victim will be transported, if necessary, to closest emergency medical facility for treatment.
 - If parent is not available, designated staff member will accompany individual to emergency medical facility with impending notification to be made to parent or other emergency contact.
- X. Assault or Posed Threat by an Intruder** -Should the safety of students and personnel be in immediate concern by the pose of threat by an intruder, the following applies.
- Determine the extent of the crisis and proceed to remove potential victims from the area.
 - Necessary steps will be made by administrators to intervene up to the point that their safety is not in jeopardy.
 - Police should be contacted immediately and informed of the pending threat or act of violence.
 - The superintendent's office will be contacted as soon as possible.
 - Staff will be notified via intercom or other suitable means for such emergency situation, who in turn will instruct students as to safety and/or evacuation procedures to follow. (**Refer to Lockdown Instructions.**)
 - Persons in charge of answering the telephone should have a prepared statement to read.

REGULATIONS CONCERNING DRUG USE AND ABUSE

- All professional and para-professional personnel will be provided in-service training designed to acquaint them with problems associated with drug use and abuse.
- Elementary and secondary schools shall include in the health education classes specific instructions relative to drugs and drug abuse. Elementary and secondary schools shall include, without undue duplication, instruction on drugs and drug abuse in subjects such as social studies or science or in other subject areas which have appropriate contributions to make to the overall drug education program. Every effort will be made to provide appropriate counseling and referral for students who need help with drug problems.
- School personnel will observe local, state, and federal laws relative to the use, possession, or sale of alcohol and drugs.
- A student who is suspected of being under the influence of drugs or alcohol will be referred to the proper law enforcement or medical officials by the school principal after his/her parents have been notified. The principal will notify the division superintendent (in writing) regarding this action. If it is established that a student was under the influence of drugs or alcohol while on school property, at a school-sponsored activity, or at an activity in which the school is participating, he/she will be suspended from school and must appear before the Area Discipline and Attendance Committee fore being considered for readmission to school.
- Upon reasonable suspicion that a student has in his/her locker or in his/her possession materials or articles which are potentially injurious to himself/ herself or his/her fellow students, or which are likely to pose a threat to discipline and order in the school, the principal or designee is authorized to conduct a search for the forbidden materials or articles.

REPORTING PROCEDURES OR CONCERNS REGARDING:

- **Impending Dangerous Situations in School or on School Grounds** – This includes situations which may include any impending danger to students, teachers, staff, or anyone present on school premises.
- **Potential Suicide** – Any known threat or contemplation of suicide should be reported regardless of circumstances involved.
- **Guns or Weapons on School Grounds** – Any suspicion or knowledge of guns or weapons of any kind in possession by any individual should be reported immediately.
- **Use, Possession, or Sale of Drugs or Drug Paraphernalia** – The use, sale, or possession of any illegal substance should be reported.
- **Intruder in Building or Classroom** – Any known person(s) believed to be on the premises with the intent to cause harm, harassment, or any other violation of safety to any individual should be reported.

CALL THIS ANONYMOUS HOTLINE TO REPORT ANY OF THE ABOVE CONCERNS: 1-800-285-4282

CONTACT PERSON FOR REPORTING ABOVE OR OTHER CONCERNS: AHS GUIDANCE OFFICE OR AHS SCHOOL RESOURCE OFFICER.

TEACHER APPOINTMENTS AND CONFERENCES

Call 276-739-3200

Please feel free to call the school any time to set up an appointment to discuss your child's academic progress. The receptionist will be glad to assist you and will verify appointments with teachers. Also, you may e-mail the teachers. E-mail addresses are accessible through the AHS web site or you may call the office for this information.

EVACUATION PROCEDURES:

In the event of an emergency situation that should cause the school to be evacuated and/or locked down for a period of time, **please call the AHS main number at 276-739-3200** for information to reach the principal or designee as to where your child is located. A cell phone will be with the principal and other administration at all times.

IMPORTANT NOTICE REGARDING SCHOOL FACILITIES:

SCHOOL FACILITIES ARE CLOSED TO ALL STUDENTS ON WEEKENDS WITHOUT PRIOR APPROVAL OF THE PRINCIPAL. The building is usually open in the morning by 7:20 a.m. and closes at 4:30 p.m. Students are to use the facilities after school only under the direct supervision of a teacher or coach. Persons who are not students are not allowed to use the facilities of AHS without expressed permission of the principal. Outside doors are locked for admittance during the school day. Visitors and others entering the building must use the front door entrance and sign in at the Main Office where they will receive a "Visitor" badge. Students are not allowed to have visitors "shadow" them during the school day.

Washington County Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding the non-discrimination policies:

Manager of Human Resources (Sex Harassment/Discrimination)
Address: 812 Thompson Drive, Abingdon, VA 24210
Telephone: (276) 739-3000

Supervisor of Special Services (Section 504-Disability Harassment/Discrimination),
Address: 812 Thompson Drive, Abingdon, VA 24210
Telephone: (276) 739-3000

Supervisor of Career & Technical Education (Title IX/Sex Harassment/Discrimination)
Address: 812 Thompson Drive, Abingdon, VA 24210
Telephone: (276) 739-3000



CHECK OUT OUR WEB PAGE FOR EVENTS SCHEDULES, SCHOOL INFORMATION, AND DAILY ANNOUNCEMENTS!
<http://ahs.wcs.k12.va.us>

SPORTS SCHEDULES:
<http://AbingdonAthletics.org>